SMU partners organisations from myriad sectors spanning from accounting, banking and finance, consulting, e-commerce, healthcare, hospitality, information & technology, legal, retail, non-profit and start-ups to provide internship/part-time assignments for our students.

**INTERNSHIP PROGRAMMES***

**Master of Business Administration (MBA)**
A minimum of 10 weeks internship from:
• June to November

**Master of Science in Management (MiM)**
A minimum of 5 months internship from:
• January to May

**Specialised Masters (MCM/MHCL)**
Available to intern from:
• October to March

**Master of Science in Wealth Management (MWM)**
Available to intern from:
• September to April
• Students are required to return to campus during study Blocks 2, 3 and 4

**Master of Professional Accounting (MPA)**

**Master of Science in Accounting – Data Analytics (MSA)**
Available to intern from:
• December to February (MPA)
• May to July (MPA and MSA)

**Master of IT in Business (MITB) – Analytics / Financial Technology & Analytics / Artificial Intelligence**
A minimum of 5 months internship from:
• May to November (January intake)
• January to July (August intake)

**Juris Doctor (JD)**
Available to intern from:
• May to August or December to January

**Other Programmes**
All postgraduate students from other programmes are also encouraged to take up part-time assignments where feasible.
As per Ministry of Manpower’s regulations:
• International students can work full-time during term breaks and up to a maximum of 16 hours per week during term period.
• No restriction on Singaporeans and Permanent Residents

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* Info accurate as of Jan 2019
WORKING ARRANGEMENT GUIDELINES

Working Hours
Normal office working hours of the host organisation. On some days, students may need to leave early for evening classes at 7pm.

Stipend
SMU does not stipulate or fix the monthly allowance/stipend for the interns, but host organisations are encouraged to offer the interns an allowance/stipend that benchmarks the market rates.

CPF
Singapore incorporated companies accepting full-time matriculated or registered students of SMU from Master of Business Administration, Master of IT in Business (Analytics/Financial Services/Financial Services Analytics), Master of Science in Wealth Management and Juris Doctor as interns are exempted from CPF contribution.

Insurance
All SMU students are covered under a Group Personal Accident Insurance policy. In addition, host organisations may wish to cover the interns under their own insurance schemes.

Stipend
SMU does not stipulate or fix the monthly allowance/stipend for the interns, but host organisations are encouraged to offer the interns an allowance/stipend that benchmarks the market rates.

Visa/Work Permit
International students can intern full time without work passes if the internship is part of the course curriculum.

Appraisal
Upon completion of the internship, SMU will request that the supervisor provide feedback to the intern and complete a performance appraisal form for submission to the Postgraduate Career Services Office.

To Participate:

Register on our e-career portal, OnTRAC II: https://ontrac.smu.edu.sg

Please send your enquiries via email to smupgcs@smu.edu.sg