

Guidelines on Taking Photograph

a) You should face the camera directly

Incorrect



Correct



b) Facial features should be clearly evident in the photo

Incorrect



Correct



c) Eyeglasses should be worn if normally used. There should be no reflection on the eyeglasses.

Incorrect



Correct



d) Background should be plain white

Incorrect



Correct



e) The photograph should not be cropped off

Incorrect



Correct



f) The photograph should have an even exposure

Incorrect



Correct

