



Office of Integrated Information Technology
Services (IITS)

User Guide for SMU Tendered Notebook/ Tablet PC Self-
Recovery System (Lenovo/ Fujitsu/Acer)
Version 2.0



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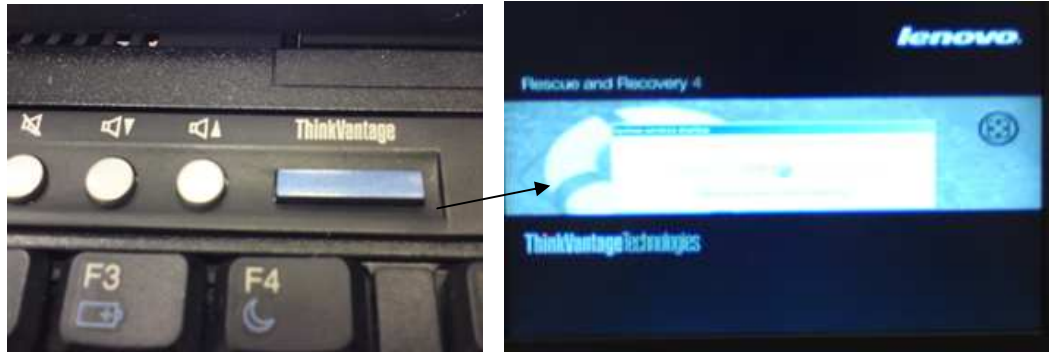
Disclaimer: All information features and services are provided to express users having purchased SMU tender notebooks as accurate as possible based from notebook vendors' recovery software that are packaged into it. SMU does not warrant, guarantee, or make any representations regarding the use or the result of the use, of products, services or written materials in the terms of correctness, accuracy, reliability, or otherwise the entire risk to the results and performance of web sites, products, service are assumed by you. If the websites, products, services, written materials are defective, you, and not our organization, assume the entire cost of all necessary serving, repair, and recovery of personal data or correction.

A. Using Lenovo Rescue & Recovery

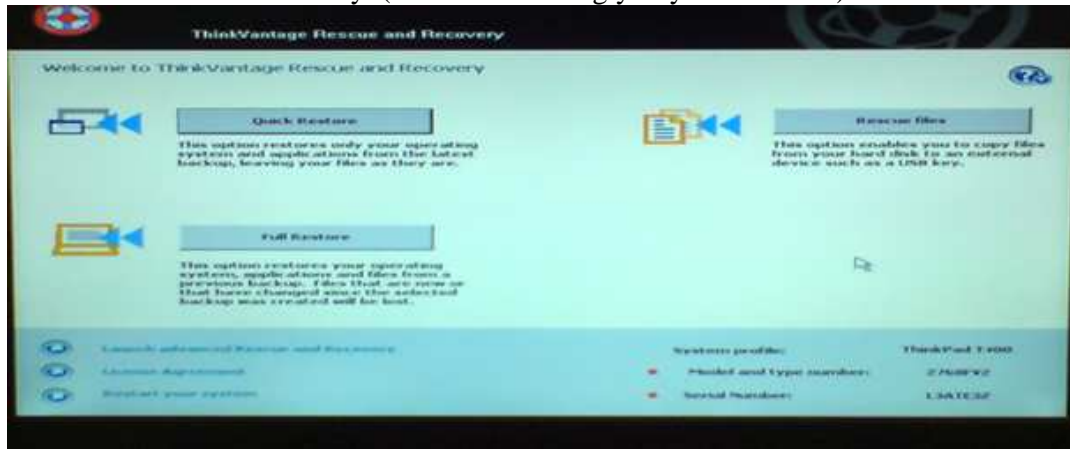
The following Lenovo models that is purchased in SMU comes with the Lenovo Rescue & Recovery System

R400	T400	X200	X200T
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1) Press the ThinkVantage button when you see the ThinkPad logo.



2) Rescue & Recovery will start running for a few minutes and you will see there will be 3 different modes of recovery. (Choose accordingly to your situation)



Option 1:

A) **Quick Restore** 

- You will be using this option if only the OS is corrupted and the file is not affected by virus. Data in C & D drive is still intact after this step is implemented.

Option 2:

B) **Full Restore** 

- This step will bring your machine back to the original stage when you first bought your machine. Data in C & D drive will be gone when this step is implemented.

Option 3:

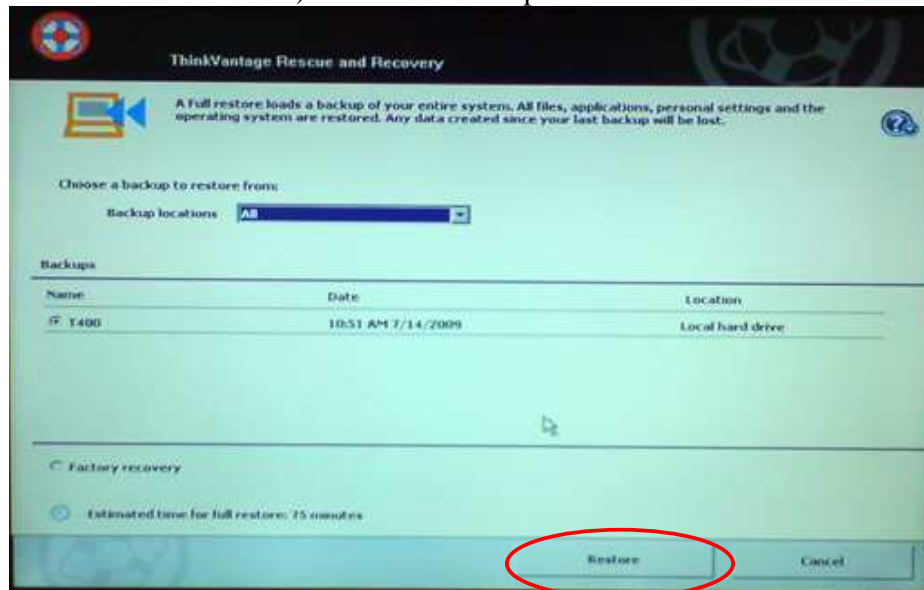
C) Rescue Files

Rescue files

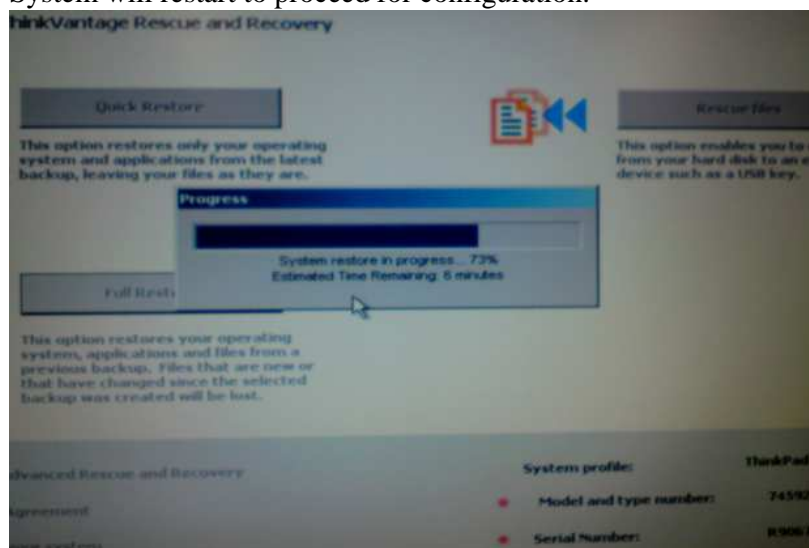
You will be using this option to copy your document out provided that the harddisk is not physically damage. An external harddisk is required when you are using this option to do backup.

3) Click Full Restore (*Note: For Quick Restore mode, you can refer to this with lesser steps)

Once you have selected the Full Restore Mode, you will see a list of backup was created. (Do not check Factory Recovery as it will load back to only Win XP without SMU standard software) Click **Restore** to proceed with the installation



4) Once you done the correct steps correctly, you will see this screen before completion. System will restart to proceed for configuration.




B. Using Fujitsu – Acronis recovery

The following Fujitsu Tablet model that is purchased in SMU comes with the Acronis Recovery Manager:

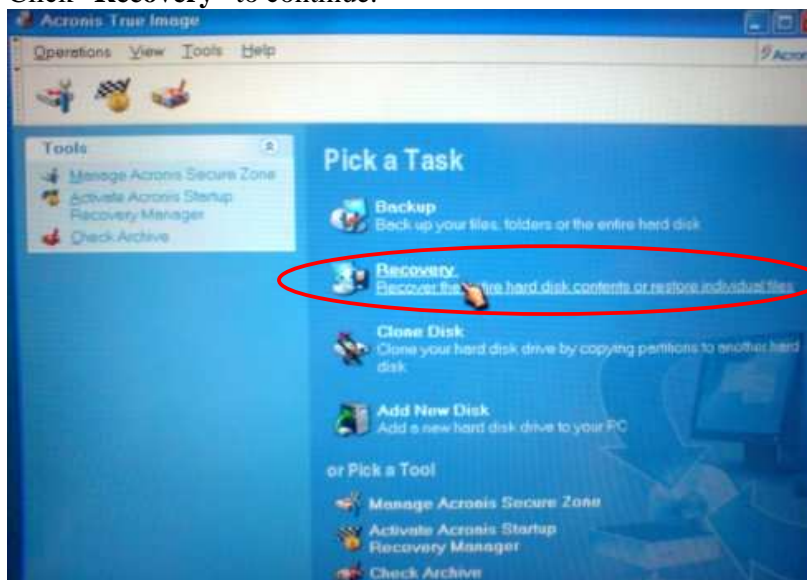
T4210	T4215	T4220
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1) Start up the Fujitsu tablet, when you see this startup screen below, **press F11** to proceed

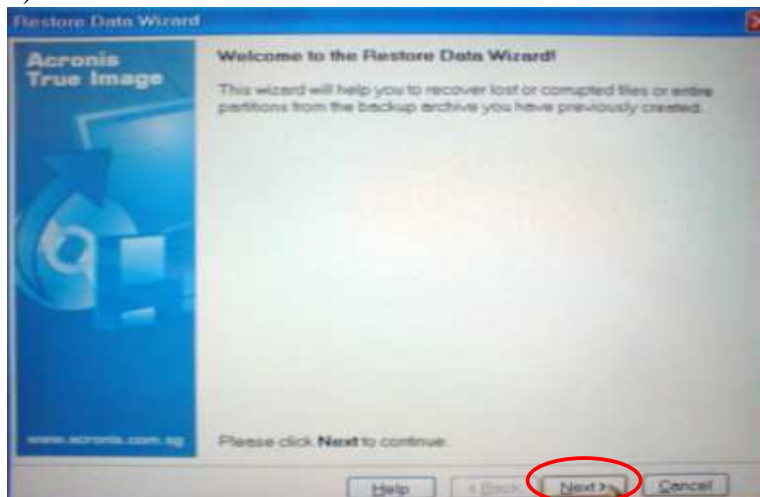


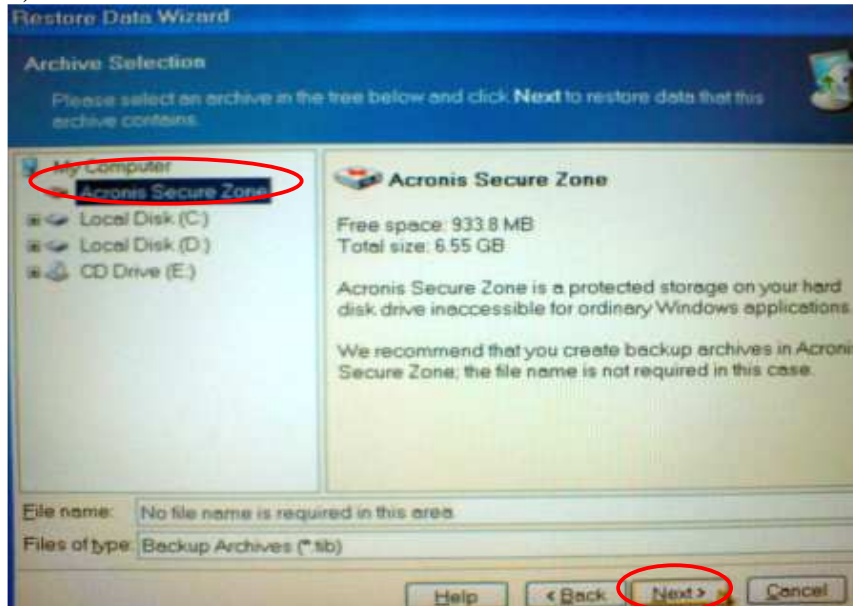
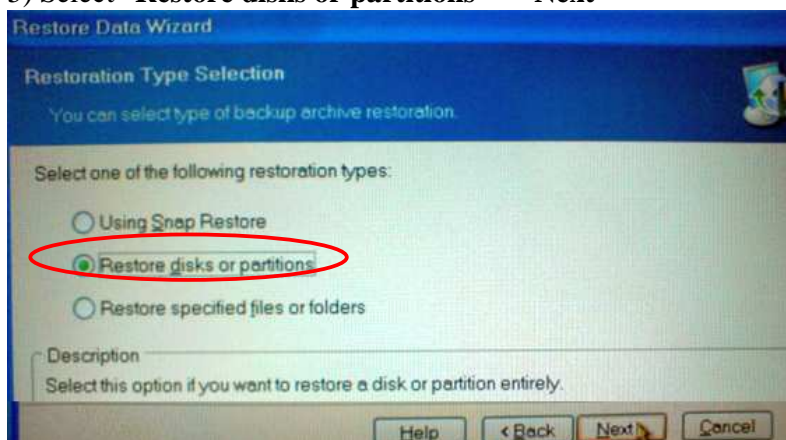
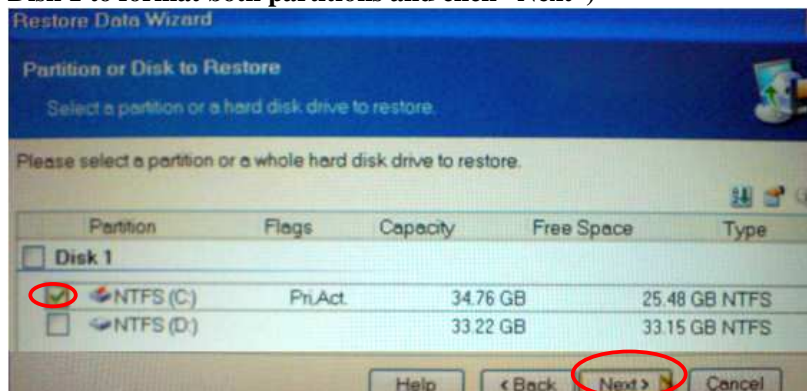
Press F11 For Acronis Startup Recovery Manager...

2) Once Acronis is activated, you will view the Acronis Main menu as shown below. Click **“Recovery”** to continue.

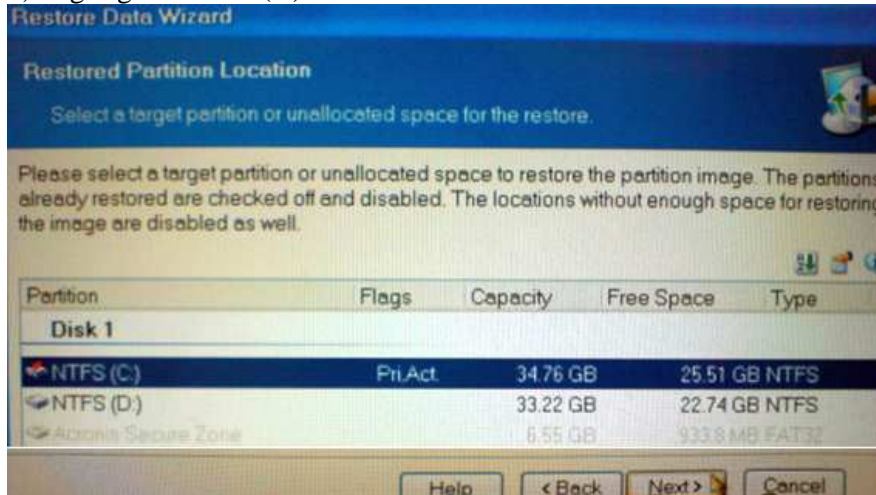


3) Click **“Next”**

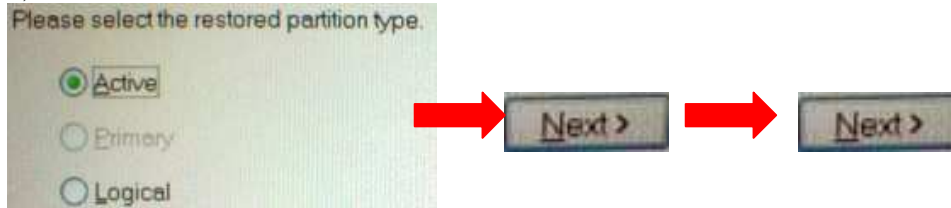


4) Select “Acronis Secure Zone” → Next**5) Select “Restore disks or partitions” → Next****6) Check “NTFS(C)” → “Next”. (Note: If you prefer to format D drive as well, click on Disk 1 to format both partitions and click “Next”)**

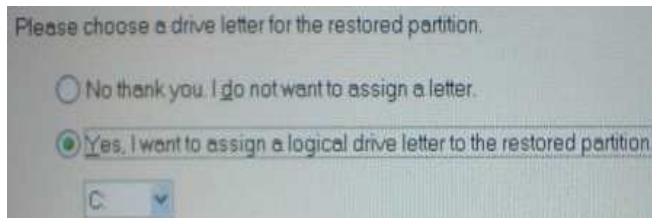
7) Highlight “NTFS (C)” → Next



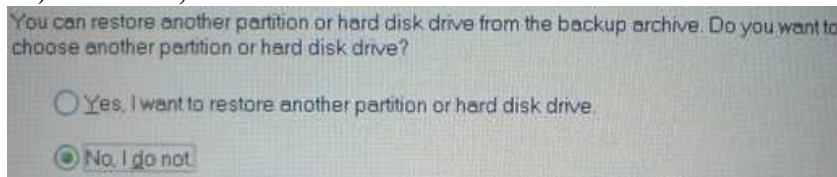
8) Click “Active” → Next → Next



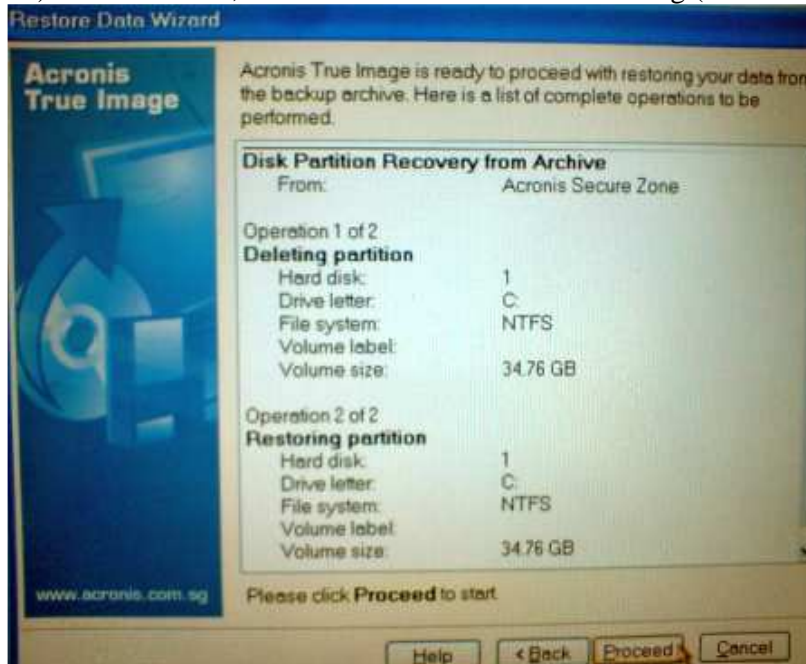
9) Click “Yes, I want to assign a logical drive letter to the restored partition” → “Next” → “Next”



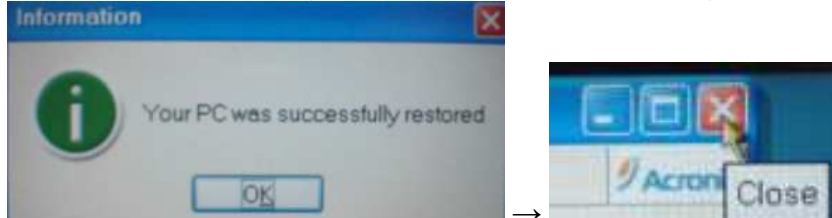
10) Click “No, I do not” → “Next”



11) Once it's done, click **Proceed** to start the formatting (Est time 15-20 min)



12) Once finish, click “OK” → “X” to close on top right corner to restart the system to proceed “**User Guide For New Laptops with Win Xp Pro Network Configuration & software Installation**” (Section C - Join to SMU domain)



C. Using Acer e-Recovery System

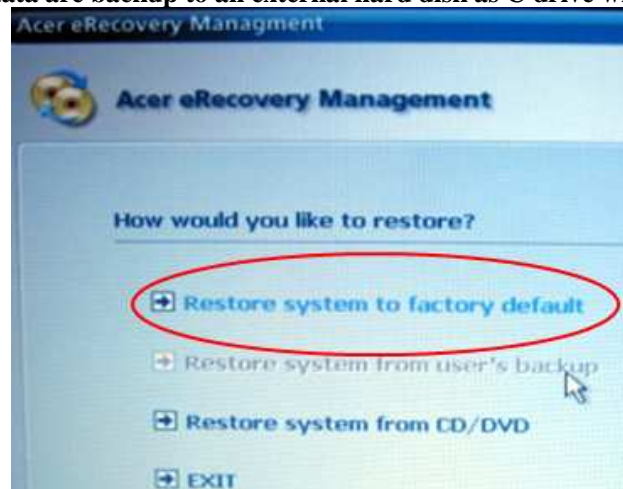
The following Acer notebooks model that is purchased in SMU comes with the self e-Recovery system:

TM3010	Aspire 5580 (Cam/ wo cam)
TM3040	TM4720
TM3280/ TM3290	TM6292
Aspire 5550	Aspire 4920

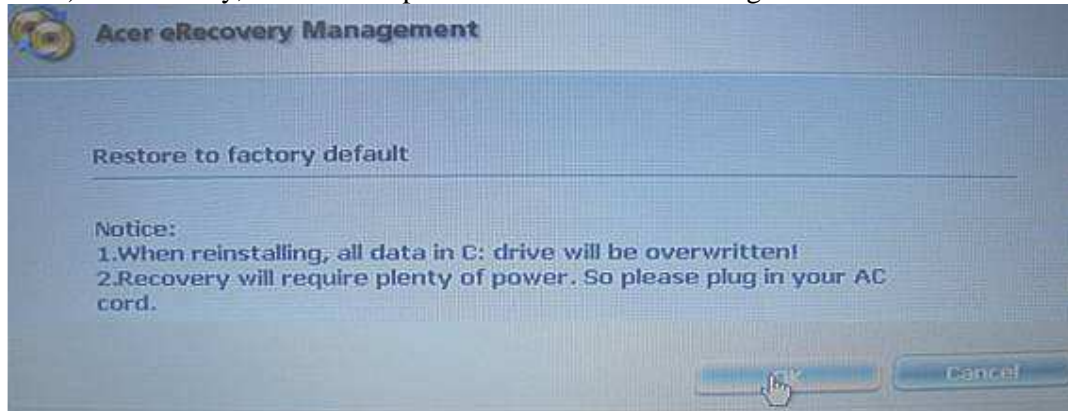
- 1) Start up the Acer notebook, when you see this startup screen below, press **Alt + F10** together.



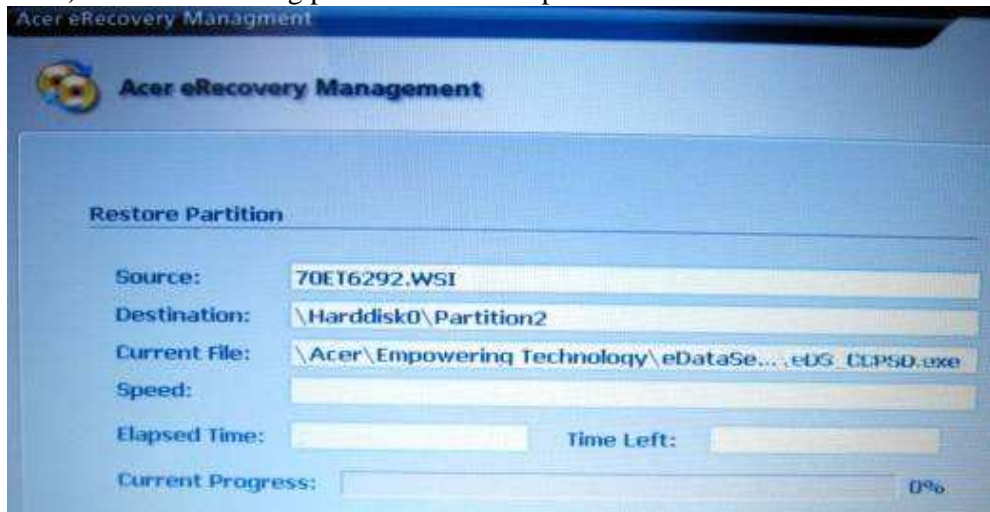
- 2) Once you have activated the Acer e-Recovery, you will be able to view this menu. Click "**Restore system to factory default**". (Note: Please ensure all your personal data are backup to an external hard disk as C drive will be formatted!)



- 3) Once ready, click **OK** to proceed with the reformatting



- 4) The reformatting process starts. The process will take estimated 15-20 min



- 5) Once the restore is done, click OK to restart & proceed with “**User Guide For New Laptops with Win Xp Pro Network Configuration & software Installation**”

